

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Approve Resolution to remove inactive Utility Accounts that are five to ten years old and deemed uncollectible in the amount of \$2,540.17	Agenda Date: December 6, 2018 AB18-116	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
	Public Works – Seth Boettcher	
Cost Impact (see also Fiscal Note):	Court – Stephanie Metcalf	
Fund Source: --Various		
Timeline: 2018		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution and list of uncollectible accounts		
SUMMARY STATEMENT: An analysis of the City of Black Diamond inactive Utility accounts found that thirty-two inactive accounts were deemed to be uncollectible and need to be removed from the city Utility billing system. All the accounts have been inactive for five to ten years and most have no supporting data since they were carried over with the updated billing system in 2009 and 2013. Most appear to have occurred when homes were sold, and balances may not have been credited between the old and new owners. A few were the result of bankruptcies. None of the accounts have been billed since 2013. This will clean up the city's inactive accounts to leave only accounts that have supporting data. New processes are in place to ensure that we work closely with the real estate agencies to ensure that balances are paid by each of the buy-sell parties that are responsible before accounts are inactivated.		
FISCAL NOTE (Finance Department): Only inactive accounts over five years old are deemed uncollectible.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Finance Committee reviewed this resolution at their November 29, 2018 Council meeting and recommended forwarding to Council		
RECOMMENDED ACTION: A motion to adopt Resolution No. 18-1287 to remove inactive Utility accounts that are five to ten years old and are deemed uncollectible in the amount of \$2,540.17.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
December 6, 2018		

RESOLUTION NO. 18-1287

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON,
DEEMING CERTAIN UTILITY ACCOUNTS
UNCOLLECTIBLE AND PURGING THEM FROM THE
BILLING SYSTEM**

WHEREAS, a review of the City of Black Diamond's utility billing system by the Finance Department has identified thirty-two inactive accounts that have been inactive for a period of at least five to ten years; and

WHEREAS, these thirty-two utility accounts are without supporting data and appear to have been carried over from the City's previous billing system when it was updated in 2009 and again in 2013; and

WHEREAS, due to the lack of supporting information, these thirty-two accounts have not been billed since 2013, and it would not be reasonable for the City to attempt to bill and collect these inactive and stale accounts; and

WHEREAS, the City Council agrees with the Finance Director that it would be appropriate to deem these thirty-two accounts, totaling \$2,540.17, to be uncollectible and to purge them from the billing system;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The thirty-two accounts identified by the Finance Director, listed in Attachment A hereto and totaling \$2,540.17, are hereby deemed uncollectible. The City Council authorizes the purging of these accounts from the City's utility billing system.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF DECEMBER, 2018.

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

City of Black Diamond

Uncollectable Utility Accounts

Uncollectable balances on pre-conversion, inactive accounts.

Listed are Inactive accounts that were converted over from ASP utility billing to the current Vision utility billing system in November of 2015. These accounts were inactive then, but carried a balance so were converted into the new system. The balances either existed prior to 2013, and no history exists, or are from 2013 with no history since then, and deemed uncollectable.

Accounts last billed prior to 2013, with no history.

Account	Balance	Last Bill
2487.0	\$49.56	pre 2013
2520.0	\$66.39	pre 2013
2522.0	\$18.07	pre 2013
2603.0	\$85.92	pre 2013
2836.0	\$38.70	pre 2013
2958.0	\$15.55	pre 2013
3044.0	\$96.49	pre 2013
3046.0	\$95.96	pre 2013
3113.0	\$60.91	pre 2013
3154.0	\$75.86	pre 2013
3250.0	\$57.28	pre 2013
3255.0	\$55.20	pre 2013
3418.0	\$34.71	pre 2013
3420.0	\$236.69	pre 2013
3547.0	\$54.88	pre 2013
3642.0	\$13.00	pre 2013
3667.0	\$150.70	pre 2013
3685.0	\$31.14	pre 2013
3798.0	\$181.71	pre 2013
3951.0	\$97.91	pre 2013
4318.0	\$62.55	pre 2013
4325.0	\$43.10	pre 2013
4345.0	\$122.53	pre 2013
4356.0	\$88.59	pre 2013
	\$1,833.40	Total pre-2013 Outstanding Balances

Accounts last billed in 2013.

Account	Balance	Last Bill
4260.0	\$203.12	10/18/13
3300.0	\$14.00	08/28/13
2972.0	\$14.00	08/15/13
3817.0	\$56.00	07/29/13
4162.0	\$56.00	05/29/13
3631.0	\$261.65	05/06/13
3434.0	\$44.00	04/05/13
3315.0	\$58.00	03/13/13
	\$706.77	Total 2013 Outstanding Balances

\$2,540.17	Total Uncollectable Balances
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